

March 12, 2008
Tech Prep work team

Agenda:

- Summer Institute
- E4E
- Grant Update 07-08
- Grant 08-09 Planning

Attendees:

Miles Tokheim, Madison
Gabrielle Banick, Madison
Cindy Sandberg, Jefferson County Schools
Diane Kraus, Dane County School Consortium
Kristin Long, MATC
Juanita Comeau, MATC

Grant Update 07-08:

Career pathways: Reviewed work being done at the districts and at the college. Kristin will email out prototype for format that the college could use to share post-secondary information.

07-08 Articulation agreements: review, revise, renew and/or eliminate agreements
We will be having dinner meetings for secondary and post-secondary faculty by program this spring 4-6 PM.

Tentative Agenda (pending dean approval):
Career Pathways Overview
Building common ground
Round table discussions around content areas
Foundation- future direction-

Gabe indicated that we need to determine what we want teachers to know and be able to do as a result of their participation. The agenda needs to be specific including a formal presentation by faculty

The format used for the Project Lead the Way meetings this year facilitated by David Shonkwiler is a good format for an agenda.

Areas to cover this spring between April 7 and May 9 (no April 16):

Auto
Construction
Med Term
Accounting
Business

Gabe's proposal for this spring: Health, Business Operations, Accounting, Bio-Tech, Child Care.

Discussion about State Pathway programs:

The tech prep coordinators across the state are submitting a proposal to the WTCS to develop a web-based resource for high schools and technical colleges to share information about career pathways.

How to make it useful for schools

Secondary to post secondary programs cross walk –sorted by MATC programs

How to make pathways more transparent

MATC Advisor work is an important component that we are including with trainings

Gabe indicated that she want to know what everyone is doing in the high schools. Maybe in a couple of years it will be useful to connect with the post-secondary

Update regarding Work teams:

Work teams going, defined

Preparedness workshop was held in February. This work team continues to meet.

Tech Prep Work Team

Career Clusters

Communication

Gabe would like regular updates from the K-16 council work.

This includes work teams, list of the members, goals, accomplishments.

In terms of this group we need all minutes from these meetings and work groups. This is 'public' information.

Summer Institute Planning:

2 days recommended June 17-18 (and 19th for Level II). Diane will confirm with Stoughton about their snow schedule. Kristin E-mail all districts for current last day projections.

Topics: IT, Transcribed Math, Level II Counselor Training, Preparedness (repeat of February session) and articulation.

Level II – Cindy may want this offered in August for her area. Discussion at next training as to when they would like Level II training.

Diane asked who came to the Preparedness Workshop:

Deforest, Wisconsin Heights, Randolph, Watertown, Monona Grove, Oregon, Verona, Waterloo, Stoughton, Sun Prairie (presented)

Madison should be there

Special Pops:

We need a cohesive approach to addressing special populations

Do something special for special populations – we could do something for Dane County or MATC district transition team

How does Disability Resource Services communicate to high schools, parents etc?

Gabe wants to have them present at summer institute

08-09 Grant Guidelines:

Kristin reviewed the new guidelines

Reduced allocation by \$6500 2% cut by all districts

Midyear report requested

Diane – MATC should be funding some of the Tech Prep position.
Could this committee make a formal request that MATC adhere to the \$70,000 cap
Juanita attempted to explain the resources that MATC puts forth other than salary.

Gabe: Strategic Planning session is needed

Kristin: K-16 Council does the Strategic Plan

Gabe: Propose that we go through a strategic planning process at the next meeting and ask that the recommendations be put forth to the K-16 for their support and acceptance.

Miles – K-16 has a one-year plan?

This group should be on the same cycle as the Council. Is this a 3 or 5-year plan?

Cindy – 4 more years in the current Perkins IV

Diane: Let's wait until next meeting to discuss the 08-09 grant

Salient features of the grant outcomes

Diane Could there be an electronic process for Articulations?

Data needs of Districts:

Gabe indicated that one of the things that will inform their strategic plan is the data by school. She wants that data.

Cyndy: that is what we used to get at these meetings, it did help us

Kristin: Not developed for every district yet

Cyndy: We want to know what programs are students entering

Gabe: Can you sort by high school and then isolate by one year. Pick a year – of those graduates from East high school came to MATC in what program.
How many students are coming in with advanced standing?