

**Quick Fix**  
**AQIP Conversation Day**  
**March 13, 2007**

**Quick Fix**

- Implement Blackboard Academic Suite Now!
- No more “refresh” of smart classrooms until ALL classrooms are completed
- Finish smart classroom projects now!
- Comfortable working conditions – have air moving when temps are up and not blowing when it is too cool
- Investigate school-wide final exam schedule to be posted at the beginning of the semester
- Better recycling process
- Make First Fridays more question and answer
- Vacuum work areas on a regular basis. Also dust non-specific employee area-filing cabinets, windowsills, counters, etc/
- Improve internal communication within facilities
- CAT ‘S’ cabling to all classrooms
- A mass communication between all divisions of college (similar to GW-all) Consider a weekly, one-page update. MATC Matters is too long and cumbersome.
- MATC web page: add a key term. Search button. The A-Z index is OK, but still not as user-friendly as a search button would be.
- RESORE GW ALL!!!
- Set all clocks in building the same or buy a system that can
- Reduce administrative copy costs and increase copying allowance for teachers and students
- Have auto detailing program “do up” the fleet vehicles – “pimp my ride”
- Encourage college-wide cohesiveness – reduce department identification, increase college identification - college activities that have some developmental activities but also emphasize the social.
- Increase departmental cohesiveness with small-group activities that are social with a bit of development
- Coffee - to facilitate thinking and conversation
- No more 100-question surveys. 30 questions are enough, after which frustration sets in
- More coffee/water breaks during convocation
- On convocation day open all buildings for a limited time. For example from 2-4 to pick-up equipment for training off-site the next morning.
- Contact programs about marketing campaigns so information is appropriate
- On-line transition-improved efficiency to students
- Doughnuts along with bagels and bars
- Change the prices in the cafeteria to include sales tax and round to the nearest 5 or 10 cents
- System for assuring QUALITY of on-line learning (not just quantity)
- Fix the clock
- More full-time faculty
- Synchronize the clocks – please
- JUST DO IT – renumber Truax rooms
- Renumber all rooms to eliminate confusion for students, faculty, EMTs, visitors
- Renumber Truax rooms
- System needed to match industry needs with student graduates. More than TechConnect – need a person to take this under wing to make industry feel they get personal attention
- Provide space for part-time faculty to be able to meet and advise students. An open office area for part-time faculty would be more appropriate than meeting with students in the halls, classrooms, or cafeteria. Students see no difference between full and part-time faculty

- Communicate roles and responsibilities – who does what?
- Complete reorganization ASAP and post organizational charts with names
- Please explain acronyms when using them
- Text book loan programs for students unable to afford them
- Community-education-business partnership – result in enhanced educational opportunities
- Benchmarks to evaluate reorganization
- Make a universal rule for using withdrawal vs. an F
- Fire leaders who lack integrity
- Centralize room scheduling
- Enter midterm and final grades on line
- Bring back the PRSP Retreat
- What an incredible waste of time!
- Create a “Welcoming” student space/center with a multicultural focus
- All faculty submit midterm and final grades directly on line
- Move convocation to Friday
- Full-time and part-time BENEFIT – free access to fitness center
- Assess effectiveness of regional campus changes – please!
- New MATC logo – style guide so logo/visual use is consistent
- Allow Bb to accept AB and BC grades
- Submit part-time faculty time sheets on line
- Complete smart classroom project NOW
- Staff directory with photos – full-time, part-time and staff. On paper or on-line
- Remake staff directory – paper, pictures, campus, contact information
- Staff listing by department – like old phone books
- Technology support – ITV and Computers – Send out postcard to applicants – acknowledge receipt of application
- Visitor gate be open after 4:30pm so students can use those parking spaces at nights when those spaces do not need to be reserved for special guests.