

**AQIP Quality Checkup Visit
Meeting Schedule - April 2008**

Wednesday, April 23

23-Apr-08	Event/ Meeting Title	College Representative	Meeting Focus	Room
11:30 - 1:00 PM	Welcome/ Kick-Off and Quality Check-Up Overview	AQIP Steering Team, President, Executive Team, College Council	Quality Commitment, Categories 7 & 8	Board Rm
1:00 - 1:15 PM	BREAK			
1:15 - 2:00 PM	Quality Improvement Processes	CQI Mentors and Team Leads, current and past, LSQIP Review Team members, Keith Clarke	Quality Improvement process improvements and coordination (Categories 1, 3 & 8)	Board Rm
2:00 - 2:45 PM	Campus Tour - Truax	Scott and Becky		
2:45 - 3:30 PM	Support Services Successes	Support Services	Discussion of improvements seen in student and institutional support services (Categories 3 & 6)	141D
3:30 - 4:30 PM	Full-Time Faculty	To be assigned by union president	Discussion of student learning, meeting student's & stakeholders' needs, and valuing people (Categories 1, 3, & 4)	ITV (141D)
4:45 - 5:00 PM	BREAK			
5:00 - 6:00 PM	Part-Time Faculty	To be assigned by union president	Discussion of student learning improvements and valuing people (Categories 1 & 4)	ITV (141D)
6:30 - 7:30PM	Campus Tour - DTEC	Scott and Becky		

Thursday, April 25

24-Apr-08	Event/ Meeting Title	College Representative	Meeting Focus	Room
7:45 - 9:15 AM	Foundation Scholarship Breakfast	Foundation, President, Foundation Scholarship Winners	Invite to attend Foundation Breakfast	Gym
9:15 - 9:30 AM	BREAK			
9:30 - 10:30 AM	Visit with College Leadership	Executive Team and Board Representatives	Commitment to Quality and involvement in quality improvement processes (Categories 5 & 8)	Board Rm
10:30 - 11:30 AM	Strategic Change Processes	College Council	Commitment to Quality and involvement in quality improvement processes (Categories 5 & 8)	Board Rm
11:30 - 12:30 PM	Improvements related to Student Learning and Meeting Stakeholder Needs	Systems Integration Council Chairs & Learner Success Deans, Associate Deans	Student learning, student & stakeholder needs and possibly communication improvements (Categories 1 & 3)	Board Rm
12:30 - 12:45 PM	BREAK			
12:45 - 1:45 PM	Visit with Students	Students	open discussion regarding MATC's relationship with students (Categories 1 & 3)	141D
1:45 - 2:30 PM	BREAK / Call back session			
2:30 - 3:30 PM	PSRP	To be assigned by union president	Discussion of employee processes and improvements (Categories 4 & 8)	ITV (141D)
3:30 - 4:00 PM	Federal Compliance & Systems Appraisal Follow-Up	Federal Compliance key staff	Federal Compliance issues & Systems Appraisal follow-up, including leadership succession, quality coordination and assessment	AB121
4:00 - 4:15	BREAK			
4:15 - 5:15	Assessment Processes	LSQIP Review Team members and Assessment Team representatives	Discussion of how assessment is used at the College to improve (Categories 1, 3 & 8)	AB121
5:15 - 5:30 PM	BREAK			
5:30 - 7:00 PM	Diversity Commitment	Councils of Color Representatives, ICC members, particular CBOs	Discussion of how the College is working to improve Diversity at the College (Categories 3 & 9)	Board Rm

Friday, April 25

25-Apr-08	Event/ Meeting Title	College Representative	Meeting Focus	Room
7:30 - 9:00 AM	Connection with the Community	Pat Schram, THRIVE representative, Program Advisory Committee representatives, Healthcare advisory committee, K-12 partners [contact Juanita], Campus Community Partnership, ethnic Chambers of Commerce,	Community partnership and connections (Categories 2 & 9)	AB121
9:00 - 9:15 AM	BREAK			
9:15 - 10:15 AM	OPEN FORUM	Open forum for any individuals to attend (include in MATCMatters & invite Leadership Council)	Open for any questions (Category 4 focus)	ITV Student Lounge
10:15 - 10:30 AM	BREAK			
10:30 - 11:30	Quality Check-Up Team Sharing of Knowledge	College Council, AQIP Steering Team	Question and Answer period related to identified opportunities for improvement and Q&A with the Quality Check-Up Team	ITV Student Lounge
11:30 - 12:00 PM	EXIT MEETING	AQIP Steering Team but open to any interested individuals (include in MATCMatters)	Discuss any findings and future actions	ITV Student Lounge

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