

**POLICY TYPE: Strategic Advancement**

**POLICY TITLE: Employment Contracts and Resignations**

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Responsible Administrator:	Vice President for Strategic Advancement
Location of Related Procedures:	Office of Vice President for Strategic Advancement Office of Director of Human Resources

The College President and the Director of Human Resources are authorized to sign employment contracts on behalf of the Board. Such contracts are subject to approval by the District Board, normally through its consent agenda.

The College President and the Director of Human Resources are authorized to accept employee resignations on behalf of the District Board. Such resignations shall be reported to the District Board, normally through its consent agenda.

*July 1998*