

**POLICY TYPE: General Institutional**

**POLICY TITLE: School Attorney**

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Responsible Administrator:                      President

A decision to seek legal advice or assistance on behalf of the District shall be made by the President or by persons specifically authorized by the President. Authorized individuals shall be annually named by the President in correspondence to the school attorney. Such items that normally would be discussed with counsel would include:

- Labor contracts
- Employment law
- Leases and easements
- Student code of conduct matters
- Known and potential lawsuits
- Contracts

An annual letter of engagement shall be signed between the District and legal counsel.

*July 1998*  
*August 2005*